



# Bylaws

Current as of November 11, 2024)

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## BYLAWS

### The Carolinas Chapter of ASNEng

#### 1. NAME

The name of this organization shall be THE CAROLINAS CHAPTER OF AMERICAN SOCIETY OF NEPALESE ENGINEERS (ASNEng), hereinafter referred to as The CAROLINAS ASNEng Chapter.

#### 2. PURPOSE

The CAROLINAS Chapter shall strive to:

- promote the activities of the ASNEng at the local level
- provide networking opportunities to local engineers and engineering-related professionals
- foster a sense of community by organizing social and professional activities

#### 3. MEMBERSHIP

Membership of the CAROLINAS Chapter is open to all ASNEng members residing in the states of North Carolina and South Carolina.

#### 4. ORGANIZATION

The CAROLINAS Chapter shall have a Chapter Executive Committee to govern its activities. The committee constitutes President, Vice President, Secretary, Treasurer, Immediate past president (if available) and at least 3 executive members.

The Chapter executive committee shall be elected by the members of this chapter for a two-year term except the immediate past president, who shall not hold the same position for more than two terms.

#### 5. DUTIES

The president shall preside chapter executive meetings regularly and be responsible for the chapter's overall activities. President or a designee shall serve as a point of contact to the Board of Directors and/or the Executive Committee of the ASNEng.

The Vice-President will preside the committee in the absence of the president and lead any projects and determinations as authorized by the committee.

The Secretary shall drive the communication and maintain record keeping of the chapter meetings and activities, including taking minutes, sending out meeting announcements, and distributing copies of minutes and the agenda to the Chapter Executive Members. Secretary shall inform the chapter members about the activities and programs hosted by the committee and call for annual chapter meetings.

The Treasurer shall keep the financial records of the chapter and chair finance committee, assist president in preparing budget, and report financial status to the committee.

The executive members shall conduct the business as decided by the committee and directed by the president.

## 6. GENERAL MEETING

A general meeting of the members will be held once a year to guide the Chapter Executive Committee or make policy decisions. The election of the Chapter Executive Committee will be held bi-annually.

## 7. OTHER MEETINGS

The committee may determine the frequency of its regular meetings and other meetings as necessary to carry out its duties.

## 8. VOTING

The voting members should be active members of ASNEng from the states of North Carolina and South Carolina. A two-thirds majority vote of the total membership may amend the Chapter Bylaws. A simple majority vote of the participating membership shall determine all other matters.

## 9. CONFLICT OF INTEREST

Bylaws of the ASNEng shall supersede the provision of this Bylaws. ASNEng will have the right to resolve any issues related to conflicts.

## 10. DISSOLUTION

When two-thirds of voting members suggest dissolution, the CAROLINAS Chapter will be dissolved by the dissolution guidelines indicated on the ASNEng Bylaws.

## 11. FINANCIAL ACTIVITIES

The chapter will have a bank account for financial activities. All financial activities of the shall be reported to the ASNEng, which will be responsible for accounting for financial activities in its Annual Tax file.

## 12. VACANCIES

When a vacancy on the committee occurs, the secretary of the committee may call for nominations to fill the vacancy and the committee may elect a member to fill the position for the remainder of the term.

## 13. AMENDMENTS

When necessary, these bylaws may be amended by a two-thirds majority of the chapter members. Proposed amendments must be submitted to the Secretary and the secretary shall sent out the amendments to the members.