

ASNEng Board of Directors (BOD) Meeting Minutes

Date: Feb 19, 2023 (Zoom meeting)

Location: [Join Zoom Meeting](#)

Meeting ID: 885 7005 6841 Passcode 484336 One tap mobile +16699006833,,88570056841#

1. BOD Meeting Call to order and Roll call.

1.1. Meeting call to order by the President/Chair, Surya Thapa at 9:05 PM

1.2. Roll call by General Secretary, Ananda Paudel, attendance shown below:

Board Of Directors		Committee & Chapter
Surya Thapa (OH), Chair - P	Shyam Sharma (OR) -P	<u>Committee</u>
Mangal Maharjan (MD) - P	Raju Joshee (MD) -P	Shyam Sharma -P
Ananda Paudel (CO) - P	Nipesh Pradhananga (FL) -E	Ramesh B. Malla (CT) - P
Srijana Khatiwada (GA) - E	Jagannath Ghimire (TX) - A	Santosh Dhakal -P
Prashna Gyawali (CA) - E	Om Dahal (IN) - P	Narayan Pokharel -P
Shubha Adhikari - E	Pradeep Khanal (CA) - A	Garima Sharma (IL) - P
Thakur Dhakal (VA) - A	Prakash Khanal (MD) - P	Deependra Pokharel (VA) -A
Kiran Adhikari (IL) - P	Prakash Malla (GA) - P	Tribal Naharki -P
Nirajan Aryal (NC) - P	Rabin Bhattarai (IL) - P	Kul Mani Acharya (MD) -P
Om Dhodary (NY) - P	Sandeep Pyakurel (VA) -A	Garima Sharma -P
Utsab Pokharel (NJ) - P	Sanjaya Gajurel (OH) - P	Upendra Poudel (VA) - P
Uttam Sedai (VA) - P	Shesh Koirala (TX) -A	<u>Chapters</u>
Ananta Baidya (CA) - P	Sukirti Dhital (NJ) -P	Madan Baral, - A
Santosh Dhakal (MD) -P	Upendra Karna (NJ) -P	Samir Rawal -P
Bishnu Phuyal (IL) -P	Bijay Giri (MI) -P	Sagar Khadka(VA) .- P
	Asmita Rokaya (CT) -A	
BOD 31: Present(P) 21, absent(A) 6, Excused(E) 4		

2. Old Business (approvals of minutes and unresolved actions from the last meeting)

2.1. Motion to approve the [BOD meeting minutes of Nov 6, 2022](#) was moved by Om Dhodary and seconded by Mangal Maharjan. The motion was unanimously approved.

2.2. Motion to approve the committee chairs for the 2023-2025 term (see section 3.1) was moved by Prakash Malla and seconded by Mangal Maharjan. The motion was unanimously approved.

2.3. Motion to approve the Greater Chicago Chapter Committee and Greater Houston Chapter Committee for 2023-2025 term (see Appendix A & B) was moved by Upendra Karna and seconded by Om Dhodary. The motion was unanimously approved.

2.4. Motion to approve the Theme, Venue, and Date for the ASNEng 16th Annual Conference was moved by Sanjaya Gajurel and seconded by Mangal Maharjan. The motion was unanimously approved.

Theme: “Integrating Science and Technology for Socio-Economic Advancement”

Venue: Baltimore, MD

Date : July 29-30, 2023

- 2.5. Motion to accept the resignation submitted by Shesh Koirala (TX), BOD Member, 2022-2024, effective on Monday February 6, 2023 was moved by Mangal Mahrajan and seconded by Santosh Dhakal. The motion was unanimously approved.

3. New Business (updates from officers and committee chairs- task description and justification)

- 3.1. Committee updates: Committee chairs selected for 2023-2025 term are as follows:
- 3.1.1. Awards, Grants, and Scholarships Committee - Shyam Sharma (OR)
 - 3.1.2. Bylaws Amendment & Membership Standard Committee-Ramesh B. Malla (CT)
 - 3.1.3. Fundraising and Financial Oversight Committee - Santosh Dhakal (MD)
 - 3.1.4. Liaison Committee - Kul Mani Acharya (MD)
 - 3.1.5. Nepal Liaison Committee -Narayan Pokharel (CA)
 - 3.1.6. Magazine/Newsletter Committee-Tribal Naharki (NY)
 - 3.1.7. Membership Review Committee-Deependra Pokharel (VA)
 - 3.1.8. Outreach and Membership Recruitment Committee-Bishnu Phuyal (IL)
 - 3.1.9. Student Committee-Garima Sharma (IL)
 - 3.1.10. Technical Committee-Rabin Bhattarai (IL)
 - 3.1.11. Website and Database Committee-Prashanna Gyawali (CA)
- 3.2. Conference Committee- Raju Joshee (MD), Upendra Poudel (VA), Sagar Khadka (VA)
Steering Committee Formation with the following representation:
- All officers and members at large in the Executive Committee
 - Santosh Dhakal, Fundraising, and Financial Oversight Committee Chair
 - Kulmani Acharya, Liaison Committee Chair
 - Bishnu Phuyal, Outreach, and Membership Recruitment Committee Chair
 - Rabin Bhattarai, Technical Committee Chair,
 - Prashanna Gyawali, Website, and Database Committee Chair
 - Garima Sharma, Student Committee Chair
 - Shyam Sharma, AGS Committee Chair
 - Upendra Paudel, Conference Technical Committee Chair
 - Ashok Dhakal, Conference Technical Committee Co-Chair
 - Raju Joshee, Conference General Chair
 - Sanjaya Shrestha, Conference General Co-Chair
 - All past presidents and past general/technical chairs
 - Local Chair
- 3.3. Chapter updates
- 3.3.1. Greater Chicago-Madan Baral
 - 3.3.2. Greater Houston - Nawaraj Pant
 - 3.3.3. Greater New York - Om Dhodary
 - 3.3.4. Greater Washington DC- Sagar Khadka

4. Action Items (Any solution, next steps with specific assignees, and approximate time frame)

- Shyam Sharma to call a meeting for Awards, Grants, and Scholarships Committee and formulate a plan for next year programs- Meeting held April 30, 2023, Graduate Student Research Fellowship will be combined with Research and Development Collaboration Program starting 2023. Executive Committee Approved up to (\$5000) for 2023 funding. Call for proposals coming soon. Merit award submission date extended to May 31, 2023.
- Surya Ji will provide membership email address to Upendra Paudel for conference communication. Done
- Conference Committee to finalize date, venue and announce the Call for Abstract,
 - Tentative Dates: Abstract submission Starts Feb 25th, deadline April 15, Review May 6, notify Author May 20

- Conference committee to prepare a work plan & budget. The program budget to break even if not generate proceeds
- Executive Committee to set goal for the fundraising committee and everyone to contribute- NTR
- Narayan Pokharel to explore possibility of collaboration and support to Lumbini Technological University -NTR
- Newsletter committee to finalize a Newsletter by the end of March: Done
 - Help needed; president's message, sponsor's list from 2022 conference, job posting
 - Committees and chapters to send their announcement of activities to the newsletter committee for publicity
- Student committee to host a resume building session (Done). Help needed for resume review and professional resume writer hiring
- DC Chapter will
 - Host Engineers Night in April 22, 2023 (Done)
 - Host an interaction with Transportation Secretary of Nepal Kasheb Shrestha (Done)
 - Explore establishing Greater Philadelphia chapter (NTR)
- Sahjaya to resent Highway related proposal to Surya Ji (NTR)
- Sukriti to step up benevity.org account explore Intel & Apple match (2:1) (Done)
- Committee chairs to provide updates to the agenda one week prior to the BOD meeting
- Everyone to attend webinar next Sunday 10 AM (Done)

5. **A tentative schedule of the next BOD meeting: May 07, 2023, 09:00 PM EST**

6. **Meeting Closure:** Meeting adjourned by the president at 11:02 pm

Meeting Minutes Prepared by
 Dr. Ananda Paudel, General Secretary
 American Society of Nepalese Engineers (ASNEng)
 P.O. Box 1606, Centreville, VA 20120

02/19/2023

Appendix A: Greater Chicago Chapter Committee for 2023-2025 term

President: Madan Baral

Vice President: Prasanna Subedi & Manoj Khadka

Secretary: Kiran Adhikari

Treasurer: Om Dahal

Board of Directors:	Binod Bstakoti	Raj Acharya	Komal Dutta
	Khusbu Shah	Shreejan Ahikari	Munesh Acharya
	Lalan Dev	Megha Chapagai	Nitesh Pant
	Bikash Rana		

Advisory Board Members:	Bishnu Phuyal	Ankur Sharma	Yagna Panta
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Appendix B: Greater Houston Chapter Committee for 2023-2025 term

President: Samir Rawal

Vice President: Nawaraj Panta, PE

Secretary: Prakash Bhat, PE

Treasurer: Abdul Ansari

Members: Anusha Pokhrel, Ripendra Awal, Raju Regmi, Sahas Shrestha, PEDr., Vijay Jha, PE ,

Immediate Past President: Subash Paudel, SE