

Executive Committee and Board of Directors**Executive Committee****President:**

Upendra L. Karna, D. Eng., P.E, F. ASNEngr.

Vice President:

Thakur P. Dhakal, P.E.

General Secretary:

Sanjaya Gajurel, Ph.D.

Joint Secretary:

Rabin Bhattarai, Ph.D.

Information Secretary:

Srijana Khatiwada, MS IT

Treasurer:

Surya Thapa, P.E.

Immediate Past President:

Jagannath Ghimire, P.E.

Members-at-Large:

Madan Baral, P.E., PMP

Lalit K. Jha, P.E., D.WRE, CFM

Kanhaiya Kayastha, P.E., S.E. F.ASCE, F.

ASNEngr

Mangal D. Maharjan

Ananda M. Paudel, Ph.D.

Board of Directors (BOD):

Upendra L. Karna, D. Eng., P.E, F. ASNEngr (NJ) -

Chair

Bibhuti Baral, EIT (PA)

Madan Baral, P.E., PMP (IL)

Athma R. Bhandari, Ph.D (TX)

Rabin Bhattarai, Ph.D. (IL)

Thakur P. Dhakal, P.E. (VA)

Sanjaya Gajurel, Ph.D. (OH)

Pradeep Gajurel (NJ)

Jagannath Ghimire, P.E. (TX)

Sukh Gurung, Ph.D., P.E. (NY)

Lalit K. Jha, P.E. D.WRE, CFM (NE)

Yogendra B. Jonchhe (NY)

Prakash Kaini, Ph.D., P.E. (CO)

Kanhaiya L. Kayastha, P.E. S.E., F. ASCE, F.

ASNEngr (CA)

Srijana Khatiwada, MS IT (GA)

Mangal D. Maharjan (MD)

Ramesh B. Malla, Ph.D., F.ASCE, F. ASNEngr (CT)

Jiwan L. Ninglekhu, Ph.D. (PA)

Chhabi Pandey (OH)

Ananda M. Paudel, Ph.D. (CO)

Bishnu Phuyal, Ph.D. (IL)

Narayan Pokhrel, P.Eng. (Canada)

Ram C. Poudel, Ph.D. (MA)

Shyam Sharma, Ph.D., P.E. (WA)

Achyut Shrestha (AZ)

Rajendra Shrestha, P.E. (TX)

Rajendra K. Shrestha, Ph.D., F. ASNEngr (TX)

Surya Thapa, P.E. (OH)

Ram H. Thapa (TX)

Anju Udas (VA)

American Society of Nepalese Engineers

(ASNEngr) - a non-profit organization with IRS 501(c)(3) tax exempt status - aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.

Teleconference Meeting of Board of Directors (BOD)**Date: Dec 16, 2018****Time: 9:00 PM- 10:30 PM (EST-USA)****Dial in Tel # 563-999-2090****Access Code (Meeting ID): 488737#****Meeting Minutes****Attendance:**

Present: Athma R. Bhandari, Ph.D., Jagannath Ghimire, P.E., Jiwan L. Ninglekhu, Ph.D., Kanhaiya L. Kayastha, P.E., S.E., F.ASCE, F.ASNEngr, Lalit K. Jha, P.E., D.WRE, CFM, Madan Baral, P.E., PMP, Mangal D. Maharjan, Narayan Pokharel, P.Eng., Pradeep Gajurel, Rabin Bhattarai, Ph.D., Rajendra K. Shrestha, Ph.D., Ramesh B. Malla, Ph.D. , F. ASCE, F. ASNEngr, Sanjaya Gajurel, Ph.D., Shyam Sharma, Ph.D., P.E., Sukh Gurung, Ph.D., Surya Thapa, P.E., Thakur P. Dhakal, P.E., Upendra L. Karna, D.Eng., P.E., F.ASNEngr (Chair), Yogendra B. Jonchhe

Total: 18

Absent by Notice: Bishnu Phuyal, Ph.D., F.ASNEngr

Meeting Minutes

1. Meeting called to order by President Upendra L. Karna at 9:10 PM.
2. All meeting attendees self-introduced (roll call initiated by General Secretary)
3. Ratification of BOD Meeting for Oct 07, 2018
 - a. The date needs to be replaced with the actual date – Oct 07, 2018.
 - b. Needs to be reviewed by EC and then sent to BOD for ratification via email
4. Various Committees Ratiications:
 - a. Finalizing/Ratification of Chair of Special committee - Position Paper on Flood Preparation in Terai region of Nepal
Dr. R. Shrestha moved to elect Dr. Upendra Karna as the chair of the special committee. S. Gajurel and S. Thapa seconded. Dr. Malla wanted to review the final proposal (document) for position paper before he can vote. Majority of members voted “yes” with the following comments. R Malla voted against.
 - I. S. Gajurel will forward the draft proposal for position paper to the BOD for their review and comments.
 - II. At least 2 members shall be included in the committee from the technical committee (to be decided by technical committee)

List with the link to position paper draft (based on the email response and by phone conversation) - for info only:
https://docs.google.com/document/d/1X0jLBpB9e_BCJkD9L1cRduoYcVLI7BoiliQnP8YwGUK/edit?ts=5c05c0ec

B. Finalizing the list of chair, vice-chair, and members for various committees & Ratification

- i. Guidelines for various standing committee and selection of chair/vice-chairs (ratification) - <https://docs.google.com/document/d/1815hCThbohuerO0EHla15UJA1dHQBaJdMFQtwaxW6-o/edit> - S. Gajurel will send the draft guidelines to BOD for their comments within a week. Once the document is finalized, U. Karna will send out the final document with the proposed list of committee chairs and vice chairs to BOD for approval.

The draft list of proposed chairs and vice chairs of the standing committees (based on the email response and by phone conversation), for information only: <https://docs.google.com/document/d/1OgZkFx-AbAlddFeAxHpeHYTu3256O4uGvvlqYzu3GU/edit>

C. Finalizing/ratification of Advisers - Following accepted by email- Dr.Ambika Adhikari, Dr. Binod Tiwari, Bimal Karki, Pradeep Khanal.

- ii. The motion was moved by R. Malla to elect Dr. Ambika Adhikari, Dr. Binod Tiwari, Bimal Karki, and Pradeep Khanal as ASNEng advisers. It was seconded by Rajendra Shrestha and was unanimously approved
- iii. Any new members on this committee will be presented to the Board as needed in the future.

5. Approval for formation of Fundraising and Financial Oversight Committee

- a. J. Ghimire moved the motion to form Fundraising and Finance committee and elect T. Dhakal as a chairman for that committee. It was seconded by Y. Jonchche and was approved unanimously. T. Dhakal will elect the Vice Chair and the members and notify Executive Committee and the Board. T. Dhakal will send out an email to the membership asking to join in the Fundraising and Financial Oversight Committee.

Fundraising and Financial Oversight Committee Guidelines:

<https://docs.google.com/document/d/1eL0sHRay9q5xxOnBF38k-F-F9bPgjhsfAqfMP1cxCe0/edit>

6. Approval for 3 ASNEng Fellows for Membership Review Committee and Ratification

- a. ASNEng is looking for three fellow members to serve in the ASNEng membership review committee to assist the committee in reviewing the fellow membership application when requested by the membership review committee chair. Two members Ramesh Malla, Ph.D., F. ASCE, F. ASNEng and Kanhaiya Kayastha, P.E., S.E. F. ASCE(life), F. ASNEng(life) showed their interest to serve in the committee. S. Gajurel will forward these two names to the Chair of Membership Review Committee. U. Karna and D. Pokharel will work together to elect one more Fellow member for the committee.

7. 2019 ASNEng Conference-

- a. M. Baral is working hard. Doing conference call; Bishnu P. is out of country. There are about 12-15 members interested and they will held a meeting. Madan B. is going to update soon.

8. Financial Updated - by S. Thapa (Treasurer)

- a. No updates

9. Various Committee leaderships (Chair/Vice Chair) Reports:

- *Award, Grants & Scholarships Committee: Chair/V.C. – S. Sharma/M. Bastakoti: Criteria for scholarship selection to be reviewed, and modified.*
Need to get started with it soon
- *Bylaws Amend. & Membership Standard Comm.: Chair – L. Shrestha,*
None
- *Liaison Committee: Chair/V.C. – K. Acharya/B. Adhikari*
None

- *Membership Review committee: Chair/V.C. –D. Pokharel/I.B. Poudel,*
None
- *Nepal Liaison Committee: Chair/V.C. –Ananta R. Baidya, P.E./Y. Jonchhe*
None
- *Newsletter/Publication Committee: Chair/V.C. –R. Bhattarai./P. Dahal*
None
- *Nomination/Election Committee:*
None
- *Student Committee Chair/V.C.: I. Sharma/S. Karki*
None
- *Technical Committee: Chair/V.C. –R. Malla/K. Kayastha*
Recently a meeting was held and decided to form a couple of sub-committees.
 1. Dr. Deb Jaisi, Mr. Thakur Dhakal, and Dr. Nipesh Pradhananga have kindly agreed to take the lead to draft a proposal for forming a subcommittee on educational, research, and technology transfer activities.
 2. There are 2 activities drafted by Dr. Jiwan Ninglekhu. They are:
 - (i) a magazine for American Society Of Nepalese Engineers
 - (ii) kids coding camp
- *Website/Database Committee: Chair/V.C. – P. Joshi/U. Sedai*
None

10. Next Meeting - BOD meeting on Jan 27, 2019 and Executive Meeting on Jan 20, 2019; Various members preferred to receive calendar invite also if possible.

11. Other Business

12. Meeting was adjourned at 11:18 PM.

Meeting Minutes Prepared by:
Sanjaya Gajurel, Ph.D.
General Secretary
American Society of Nepalese Engineers (ASNEng)
PO Box 39524
Baltimore, MD 21212
Date: Dec 16, 2018